INDEPENDENT CORRUPT PRACTICES AND OTHER RELATED OFFENCES COMMISSION PLOT 802, CONSTITUTION AVENUE, CENTRAL BUSINESS AREA, ABUJA

REQUEST FOR QUOTATIONS

1.0 INTRODUCTION

The Independent Corrupt Practices and Other Related Offences Commission invites interested, experienced and competent contractors to submit quotations for the execution of the under-listed jobs.

2.0 SCOPE OF WORK

The scope of work to be carried out consist of the following

LOT 1. Printing of Non-Security Document

3.0 ELIGIBILITY REQUIREMENTS

The eligibility qualifications/requirements include:

i. Evidence of Certificate of Incorporation issued by Corporate Affairs Commission **(CAC).**
ii. Tax Clearance Certificate **(TCC)** for the last three (3) years valid till 31/12/2026.
iii. Evidence of current Industrial Training Fund **(ITF**) Compliance Certificate valid till 31/12/2026.
iv. Evidence of current Nigerian Social Insurance Trust Fund **(NSITF)** Compliance Certificate valid till 31/12/2026.
v. Evidence of registration on the National Data Base for Contractors, Consultants and Service providers or Interim Registration Report issued by BPP or valid certificate issued by Bureau of Public Procurement **(BPP)** Valid till 31/12/26**.**
vi. Evidence of current Pension Commission Certificates Valid till 31/12/26.
vii. Verifiable evidence of at least Three (3) similar contracts executed in the last (5) five years.

Interested and competent Contractors are required to collect Quotation Letter and Schedule of Requirements/Price, which should be completed and submitted along with the above-mentioned documents at the office of the Head, Procurement Unit, ICPC.

The envelope containing the documents is to be marked "**Request Quotation for Printing of Non- Security Document** LOT 1"**.** it should be submitted on or before ***12pm Friday, 27th November, 2026***, at the following address*:* ***Procurement Unit, FF Room 33.***

Please, note that the price of your quotation shall clearly indicate the total price, including all taxes (VAT & WHT) and the time and place of delivery. The item shall be supplied and installed at the place of delivery within two weeks from the date of Notification of Award. Your quotation shall remain valid for 60 days and your supplies shall be accompanied by most favorable warrantees available.

N.B. Compliance with the above eligibility requirements, in addition to the degree of responsiveness to all the mentioned requirements (above and below), will form the major criteria to be applied for selection of the successful contractors. Most importantly, note that while submitting your quotation letter:

(i) The registration number (RC) as issued to the Company by the CAC must appear on your Letter Head, with contact telephone numbers, valid e-mail address and official company address; and

(ii) That the letter headed paper must bear the name and the nationalities of the Directors of the Company, at the bottom of the page.

(iii) Please ensure that the submission is accompanied by a duly signed cover letter,

(iv) **The validity of your quotation must be clearly stated**.

Any Company that fails to strictly adhere to the above will not be considered for contract. Further clarification can be sought before **12pm, *Friday, 27th November,* 2026** from **Room 33 First Floor**, Independent Corrupt Practices and Other Related Offences Commission (ICPC) or directed to the following Address:

The Chairman,
ICPC
Plot 802, Constitution Avenue, Central Business Area, Abuja

Attn: HOU, Procurement

Tel: 08032851353/ 08097518769

Yours truly

For: Chairman of the Commission
20th November, 2026.