

DOCUMENTATION REQUIREMENT

1. OFFEER OF APPOINTMENT
2. ACCEPTANCE LETTER
3. BIO DATA FORM
4. C.V
5. (2) PASSPORT PHOTOGRAPH
6. (2) SET PHOTOCOPY OF CREDENTIALS AND ORIGINAL FOR SIGHTING
7. BIRTH CERTIFICATE/DECLARATION OF AGE
8. INDIGENE LETTER
9. (3 Copies) DUELY SIGNED GUARANTOR'S FORM WITH SEAL
10. LIST OF PREVIOUS EMPLOYERS (If any)
11. LETTER OF COMMENDATION FROM LAST EMPLOYER/SCHOOL
12. REASONS FOR LEAVING YOUR PLACE OF WORK
13. IF YOU ARE STILL IN THE EMPLOYMENT AND WHETHER YOU ARE UNDER ANY OBLIGATION TO REMAIN IN THE SERVICE
14. IF YOU ARE FREE FROM ANY FINANCIAL EMBRACEMENT
15. AFFIDAVIT OF NON-CONVICTION OF ANY CRIMINAL ACT

Please note: That the Guarantor's Form is to be filled by 3 different individuals/Guarantors