



**INDEPENDENT CORRUPT PRACTICES AND OTHER RELATED
OFFENCES COMMISSION
PLOT 802, CONSTITUTION AVENUE, CENTRAL BUSINESS AREA, ABUJA**

REQUEST FOR QUOTATIONS/ PROPOSALS

1. INTRODUCTION

The Independent Corrupt Practices and Other Related Offences Commission invite interested, experienced and competent Auctioneers to submit quotations/proposals for the execution of the under-listed jobs.

2.0 SCOPE OF WORK

The scope of work to be carried is the Disposal of obsolete/unserviceable vehicles

3.0 REQUIREMENTS/QUALIFICATION

The eligibility qualifications/requirements include:

- a. Registration with the CAC. Including Memo & Article of association, Form Co2, & Co7 Where Applicable.
- b. Evidence of Registration with relevant Professional Body Where Applicable
- c. Evidence of Registration with the National Association of Auctioneers
- d. Evidence of License to practice
- e. Evidence of Similar jobs Executed in the last 5 years
- f. Tax clearance Certificate for the last three (3) yrs. To be Valid up to 31st December, 2018.
- g. VAT Registration Certification
- h. Evidence of Registration with National Pension Commission and Remittance Of employees' pension, if applicable.

- i. Evidence of Payment of training Contribution to ITF, if applicable
- j. Evidence of compliance with the Employers' Compensation Act which requires that all Employers of Labour must remit 1% of the total annual emoluments of their workers to the Nigerian Social Insurance Trust Fund(NSITF)
- k. Evidence of Registration with Bureau of Public Procurement(BPP)
- l. Any additional information that may enhance the chances of the firm.

Interested and competent Contractors are required to collect from the address below, Quotation Letters and Schedule of Requirements/Price, which should be completed and submitted along with the above mentioned documents. The envelope containing the documents is to be marked '**Proposal for Auctioning of Obsolete/unserviceable vehicles**' and should be submitted on or before **3.00pm on Thursday, 4th March, 2019**, at the following address:
Procurement (Recurrent), FF Room 25.

Please, note that the price of your quotation shall clearly indicate the total terms/price, including all taxes (VAT & WHT) and the time and place of delivery. The item shall be supplied at the place of delivery within two weeks from the date of signing the contract. Your quotation shall remain valid for 60 days and your supply shall be accompanied by most favourable warranties available and you may wish to conduct physical inspection of some of the vehicles before submitting your Financial Proposal along with your technical documents.

N.B. Compliance to the above eligibility requirements, in addition to the degree of responsiveness to the above mentioned requirements will form the major criteria to be applied for selection of the successful firms.

Clarification can be asked before 2.30pm, **Thursday, 4th March, 2019**, at the Independent Corrupt Practices and Other Related Offences Commission (ICPC)

Tel.: 08029655081

Address: Plot 802, Constitution Avenue, Central Business Area, Abuja

Attn: Head, Procurement-Recurrent

Yours truly

For: Secretary to the Commission